

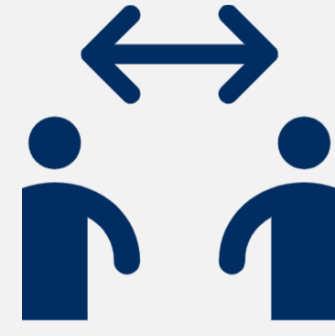
# COVID-19 HEALTH AND SAFETY

## Preparing for the fall

With cooler temps businesses will have to start moving operations indoor. Making sure customers feel comfortable and safe will be the key to success. Consider making health and safety a differentiator in your business model. Here are some tips to help prepare your business.

### Abide by CT Reopening Guidelines

Social distancing, safety partitions, cleaning and disinfecting can help consumers feel safe. Maintain 6ft social distancing!



View the CT Reopening Guidelines [here](#)



### Consider updating policies



Expand policies to allow time for more employee breaks to wash hands frequently, consider shorter work days, and encourage outdoor breaks during the day.

### Cleaning policy

Establish and document your cleaning protocol for before, during and after occupancy.



### Evaluate building systems



Before opening be sure building systems, especially ventilation and water systems, are serviced and run. The American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) offers detailed guidance specifically designed to reduce transmission of the virus. Guidance is available [here](#)

### Make ventilation a priority

Once open, be sure ventilation operates the best it can with health considerations. You should make ventilation THE priority - increase outdoor air component as much as is reasonable and rigorously maintain the systems. For building spaces without central systems, open windows on a schedule during the day to let in fresh air. Consider a judicious use of portable heaters if needed.



### Screening procedure



Establish a screening procedure for employees and others who will access your business including customers, colleagues, contractors, and service personnel.

Register for no-cost assistance from CTSBDC and get connected with a business advisor today  
[ctsbdc.com/request-advising](https://ctsbdc.com/request-advising)



The Connecticut SBDC is funded in part through a cooperative agreement with the U.S. Small Business Administration, the Connecticut Department of Economic and Community Development, and the University of Connecticut.